

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Sovereign Health and Insurance Services Limited
 Royal Standard House
 26 Manningham Lane
 Bradford
 West Yorkshire
 BD1 3DN

Service user number

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager Bank/building society

 Address

 Postcode

Your policy number (if known)

Please also provide the following details. This is not part of the instruction to your bank or building society.

Name

 Address

 Postcode

Payment frequency:

Monthly

Instruction to your bank or building society

Please pay Sovereign Health and Insurance Services Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Sovereign Health and Insurance Services Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)

 Date

Banks and building societies may not accept Direct Debit instructions for some types of accounts

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Sovereign Health and Insurance Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Sovereign Health and Insurance Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Sovereign Health and Insurance Services Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society - if you receive a refund you are not entitled to, you must pay it back when Sovereign Health and Insurance Services Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.